

**STATEMENT OF QUALIFICATIONS
LINDA TURKATTE**

EDUCATION

1980 - 1984 University of the Pacific Stockton, CA

Bachelor of Arts/Biological Science

QUALIFICATIONS SUMMARY

Over 25 years of experience in all areas of environmental health, including Contaminated Site Cleanup, Land Use, Water Wells, Liquid Waste, Food Protection, Small Public Water Systems, Certified Unified Program Agency Programs, Solid Waste, and Housing. Responsibility in management roles in various programs and operations since 1998. Extensive administrative experience in department budget, policy and procedure development, employee hiring, supervision and discipline activities, and database and department operations management. Comprehensive knowledge of environmental health program and administrative laws and regulations. Proven interpersonal and inter-agency communication skills.

EMPLOYMENT

San Joaquin County Environmental Health Department Stockton, CA

2015 – Present: Director

Responsible for leading, managing and administering the programs, functions, budgets, and activities of the Environmental Health Department and for ensuring that all department programs and operations comply with applicable laws and regulations, as well as with the policies established by the County Administrator and the Board of Supervisors.

2010 – 2015: Program Coordinator, Housing Programs; Training Coordinator; Department Safety and Health Representative; Emergency Preparedness Coordinator

Housing Programs: Responsible for all Housing related programs since August 2008. Supervise and manage six subordinate staff. Coordinate community service response and enforcement with state and local agencies, including California Housing and Community Development, Central Valley Regional Water Quality Control Board, San Joaquin County Community Development, Sheriff's Office, Adult and Child Protective Services, and District Attorney's Office. Acts as Secretary to the San Joaquin County Housing Appeals Board. Assists in the development of Department budget and oversees Housing Program budget.

Other Duties and Skills: Acts as Department's Training Coordinator (Environmental Health Specialist (EHS) Training Program), Safety and Health Representative (Injury and Illness Prevention Program), and Emergency Preparedness Coordinator (Disaster Response Program). Responsible for public records, complaint, mapping, and records management operational processes. Coordinates various Department work groups for special projects including the transition of hazardous materials program data and work flow processes from local Office of Emergency Services to the Environmental Health Department; the data management and process development for the implementation of the California Electronic Reporting System; and the development of the Department's Local Agency Management Plan for onsite wastewater treatment systems. Extensive experience in database quality control and data management using Microsoft Office, EnvisionConnect, Questys, and ArcGIS platforms.

Proficient in developing policies and procedures for various environmental health programs and operations.

1998 – 2010: Lead Senior Registered Environmental Health Specialist; EHS Training Coordinator

Performed more complex investigations and enforcement activities in various EH program areas. Performed emergency and disaster response activities. Managed various special projects including legislation tracking and community assessment, Septage Study contract oversight, and grant coordination and preparation. Managed Department's mapping, public records, database management and complaint processes. Supervised four clerical support staff. Responsible for the Environmental Health Specialist training program. Began records management activities with acquisition and implementation of Questys database.

1991 – 1998: Registered Environmental Health Specialist

Performed inspection, documentation, and enforcement activities in Water Quality, Land Use, Water Well and Septic Systems, Small Public Water Systems, Housing, Solid Waste, Food Protection and Vector Control program areas.